



AGENDA
REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
CARPINTERIA GROUNDWATER SUSTAINABILITY AGENCY

CARPINTERIA CITY HALL
5775 CARPINTERIA AVENUE
CARPINTERIA, CA 93013

Wednesday, September 14, 2022 at 5:40 p.m. Pacific Time

Join Zoom Meeting

<https://us06web.zoom.us/j/82238131457?pwd=aGRMVjd0NWlKN3RST2lad0Y5bVRKZz09>

Meeting ID: 822 3813 1457

Passcode: 089893Or

Dial by Phone: 1-669-444-9171

- 1. CALL TO ORDER**
- 2. **Consider adopting of Resolution 014 proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Governor Newsom's order dated March 4, 2020, and authorizing remote teleconference meetings of the legislative bodies of the Carpinteria Groundwater Sustainability Agency for the period of September 14, 2022, to October 14, 2022 (for action, Executive Director McDonald).**
- 3. PUBLIC FORUM (Any person may address the Board of Directors on any matter within its jurisdiction which is not on the agenda).**
- 4. APPROVAL ITEMS**
 - A. **Minutes for the Meeting of the Board held on August 10, 2022 (for action, Executive Director McDonald).**
 - B. **Disbursement Report**
- 5. UNFINISHED BUSINESS – none**
- 6. NEW BUSINESS**
 - A. **Consider Draft Appeal Policy for GSA Groundwater Fee (For information, Executive Director Bob McDonald).**

**Indicates attachment of document to agenda packet.

- B. **Consider Proposal for assistance on the Design, Creation, Facilitation and Communication needs of a Stakeholder Advisory Committee for the GSA and GSP process not to exceed \$45,955 (For action, Executive Director Bob McDonald).**
- C. **Consider Draft GSP Workshop Schedule (For information, Executive Director Bob McDonald).**
- D. Consider Revised Schedule for El Carro Park Monitoring Well (For information, Executive Director Bob McDonald).**

7. ADJOURNMENT.

Robert McDonald, Secretary

The above matters are the only items scheduled to be considered at this meeting.

Note: The above Agenda was posted at Carpinteria Valley Water District Administrative Office in view of the public no later than 5:00 p.m., September 11, 2022. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied benefits of, the District's programs, services, or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at (805) 684-2816. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements. Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Carpinteria Valley Water district offices located at 1301 Santa Ynez Avenue, Carpinteria during normal business hours, from 8 am to 5 pm.

****Indicates attachment of document to agenda packet.**

RESOLUTION NO. 014

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CARPINTERIA GROUNDWATER SUSTAINABILITY AGENCY PROCLAIMING A LOCAL EMERGENCY PERSISTS, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM'S ORDER DATED MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF CARPINTERIA GROUNDWATER SUSTAINABILITY AGENCY FOR THE PERIOD SEPTEMBER 14, 2022 TO OCTOBER 14, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Carpinteria GROUNDWATER SUSTAINABILITY AGENCY is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Carpinteria GROUNDWATER SUSTAINABILITY AGENCY's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom proclaimed a State of Emergency to exist in California due to the threat of COVID-19; despite sustained efforts, the virus, and its variants, continues to spread and has impacted nearly all sectors of California; and

WHEREAS, on September 5, 2021, the Santa Barbara County Health Officer issued Order 2021-10.4, requiring face coverings in all public indoor settings in response to the rise in SARS-CoV-2 Delta Variant; and

WHEREAS, the Carpinteria GROUNDWATER SUSTAINABILITY AGENCY Governing Board does hereby find that the rise in SARS-CoV-2 Delta Variant has caused, and will continue to cause, conditions of peril to the safety of persons within Carpinteria GROUNDWATER SUSTAINABILITY AGENCY's jurisdictional boundaries that are likely to be beyond the control of services, personnel, equipment, and facilities of Carpinteria GROUNDWATER SUSTAINABILITY AGENCY, and acknowledges and ratifies the proclamation of a state of emergency by the Governor of the State of California and the Santa Barbara County Health Officer's Order 2021-10.4; and

WHEREAS, as a consequence of the local emergency, the Carpinteria GROUNDWATER SUSTAINABILITY AGENCY Governing Board does hereby find that meeting in person would pose imminent risks to the health or safety of attendees; and

WHEREAS, the Carpinteria GROUNDWATER SUSTAINABILITY AGENCY Governing Board does hereby find that Carpinteria GROUNDWATER SUSTAINABILITY AGENCY shall continue to conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, all meeting agendas, meeting dates, times and manner in which the public may participate in the public meetings of Carpinteria GROUNDWATER SUSTAINABILITY AGENCY and offer public comment by telephone or internet-based services options, including video conference, are posted on the Carpinteria GROUNDWATER SUSTAINABILITY AGENCY website and physically within Carpinteria GROUNDWATER SUSTAINABILITY AGENCY's jurisdictional boundaries.

WHEREAS, on March 25, 2020 the Board was presented with the COVID19 Operational Continuity and Social Distancing Plan.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF Carpinteria GROUNDWATER SUSTAINABILITY AGENCY DOES HEREBY RESOLVE AS FOLLOWS:

1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference
2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and COVID-19 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District.
3. Risks to Health and Safety of Attendees. The Governing Board hereby determines that meeting in person would present imminent risks to the health and safety of attendees.
4. Ratification of Governor's Proclamation of a State of Emergency. The Governing Board hereby acknowledges and ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.
5. Remote Teleconference Meetings. Carpinteria GROUNDWATER SUSTAINABILITY AGENCY staff are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.
6. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) October 14, 2022, or such time the Governing Board adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Carpinteria GROUNDWATER SUSTAINABILITY AGENCY may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Carpinteria
GROUNDWATER SUSTAINABILITY AGENCY, this 14th day of September, 2022, by
the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Case Van Wingerden, President

Robert McDonald, Board Secretary

	MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF CARPINTERIA GROUNDWATER SUSTAINABILITY AGENCY	
	August 10, 2022	
	Chairman Van Wingerden called the regular meeting of the Carpinteria Groundwater Sustainability Agency Board of Directors held in the Carpinteria Valley Water District Board Room to order at 5:40 p.m., Wednesday, August 10, 2022.	
	Directors Present; Holcombe, Van Wingerden, Roberts, Johnson and Stendell	
	Director Absent: none	
	Others Present: Bob McDonald	
	Cari Ann Potts Norma Rosales Lisa Silva Jeremy Jungreis Greg Griffin	Anthony Brown Mimi Brown Scott Van Der Kar Andre Luthard Kevin Kostiuk
RESOLUTION 013	Executive Director McDonald presented to consider adopting Resolution 013 proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Governor Newsom's order dated March 4, 2020, and authorizing remote teleconference meetings of the legislative bodies of the Carpinteria Groundwater Sustainability Agency for the period of August 10, 2022, to September 10, 2022. Following discussion, Director Roberts moved, and Director Holcombe seconded the motion to approve the adoption of Resolution 013. The motion carried by a 5-0 vote. The motion was approved by roll call as follows; Ayes: Johnson, Holcombe, Stendell, Roberts & Van Wingerden Nays: None Abstain: None Absent: None	
PUBLIC FORUM	Anthony Brown, Andre Luthard & Scott Van Der Kar addressed the Board. Executive Director McDonald will provide written responses and verbally provided information on upcoming GSP meetings to begin in October.	
MINUTES	Following discussion, Director Holcombe moved, and Director	

	Stendell seconded the motion to approve the minutes of the Special Board meeting held on June 29, 2022. The motion carried by a 4-0-1 vote with Director Van Wingerden abstaining. The minutes were approved by roll call as follows; Ayes: Johnson, Holcombe, Stendell, and Roberts Nays: None Abstain: Van Wingerden Absent: None
MINUTES	Following discussion, Director Holcombe moved, and Director Stendell seconded the motion to approve the minutes of the Board meeting held on June 29, 2022. The motion carried by a 5-0 vote. The minutes were approved by roll call as follows; Ayes: Johnson, Holcombe, Stendell, Roberts and Van Wingerden Nays: None Abstain: None Absent: None
DISBURSEMENT REPORT	Following discussion, Director Holcombe moved, and Director Stendell seconded the motion to approve the monthly bills for the period of June 16, 2022 through July 15, 2022. The motion carried by a 5-0 vote. The motion was approved by roll call as follows; Ayes: Holcombe, Van Wingerden, Stendell, Johnson and Roberts Abstain: None Nays: None Absent: None
ANNUAL VENDOR REPORT FY 21/22	Treasurer Rosales gave a verbal report of the FY 21/22 Annual Vendor Report.
VERIFICATION LETTERS	Executive Director McDonald gave a verbal update of the Executive Order N-7-22 Verification Letters.
AGENDA ITEM CHANGE	Director Holcombe moved, and Director Roberts seconded the motion to move Agenda Item B. to be considered last for New Business. The motion carried by a 5-0 vote. The motion was approved by roll call as follows; Ayes: Holcombe, Van Wingerden, Stendell, Johnson and Roberts Abstain: None

	Nayes: None Absent: None
FY 21/22 AUDIT ARRANGEMENT LETTER	Executive Director McDonald & Treasurer Rosales presented to consider engaging Bartlett, Pringle & Wolf, LLP Audit Arrangement Letter for Fiscal Year 2021-22. Following discussion, Director Holcombe moved, and Director Roberts seconded the motion to engage Bartlett, Pringle & Wolf Audit Arrangement Letter not to exceed \$7,000 with a request of due diligence with an additional contact of a Director from Rate & Budget Committee in addition to the Board President and General Manager. The motion carried by a 5-0 vote. The motion was approved by roll call as follows; Ayes: Holcombe, Van Wingerden, Stendell, Johnson and Roberts Abstain: None Nayes: None Absent: None
FEE APPEAL PROCESS STATUS	Executive Director McDonald gave a verbal update on the Fee Appeal Process status. An updated Draft Fee Appeal policy will be brought back to the GSA Board on 9/14/22, 9/28/22 & 10/12/22 as needed.
SPECIAL COUNSEL	Executive Director McDonald presented to consider Engagement of Special Counsel with Rutan & Tucker, LLP Following discussion, Director Roberts moved, and Director Holcombe seconded the motion to approve the engagement of Special Counsel with Rutan & Tucker. The motion carried by a 5-0 vote. The motion was approved by roll call as follows; Ayes: Holcombe, Van Wingerden, Stendell, Johnson and Roberts Abstain: None Nayes: None Absent: None
ADJOURNMENT	Chairman Van Wingerden adjourned the meeting at 6:18 p.m.
	Robert McDonald, Secretary



Monthly Disbursement Report
Carpinteria Groundwater Sustainability Agency

Payment Date: 07/16/22 - 08/15/22

Disbursement Report				
Carpinteria Groundwater Sustainability Agency Account - Check Report				
Vendor	Description	Payment Number	Payment Date	Payment
BARTLETT, PRINGLE & WOLF, LLP				1,217.50
	AUDIT SERVICES - CGSA - JUNE 30 2021 AUDIT	1038	8/10/2022	1,217.50
COLANTUONO, HIGHSMITH & WHATLEY, PC				5,521.00
	ADVICE RE: WTER RATES - JUNE	1034	7/20/2022	4,917.50
	ADVICE RE: WTER RATES - JULY	1039	8/10/2022	603.50
INFOSEND INC				3,580.67
	GSA MEETING POSTCARDS	1036	8/3/2022	3,580.67
RAFTELIS				20,188.75
	GSA FEE STUDY - JUNE	1035	7/20/2022	20,188.75
RAUCH COMMUNICATION CONSULTANTS, INC.				888.75
	GSA WEBSITE UPDATE - JUNE	1037	8/3/2022	888.75
			Report Total: \$	31,396.67

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CARPINTERIA GROUNDWATER SUSTAINABILITY AGENCY (CGSA)
ADOPTING AN APPEAL PROCESS FOR THE FEE FOR OPERATION AND
ADMINISTRATIVE COSTS OF THE CGSA**

WHEREAS, the Sustainability Groundwater Management Act of 2014, Water Code sections 10720-10737.8, (“SGMA”) was signed into law on September 16, 2014; and

WHEREAS, in 2020, the Carpinteria Groundwater Sustainability Agency (the “CGSA”) was formed through a Joint Powers Authority Agreement between the Carpinteria Valley Water District, County of Santa Barbara Water Agency, City of Carpinteria, and County of Ventura to manage the sustainability of the groundwater basin identified as the Carpinteria Groundwater Basin; and

WHEREAS, the CGSA is the exclusive GSA for the Carpinteria Groundwater Basin approved by the California Department of Water Resources; and

WHEREAS, at a regularly scheduled meeting on June 29, 2022, after duly noticed public hearings on June 8 and June 22, 2022, the Board of Directors of the CGSA (the “Board”) adopted Resolution No. _____ for the purpose of charging a fee pursuant to section 10730 of the Water Code to fund the costs of a groundwater sustainability program (the “GSA Fee”); and

WHEREAS, the GSA Fee is based upon the Board’s consideration of the report entitled “2022 GSA Fee Study, Dated June 10, 2022” prepared by Raftelis Consulting, along with testimony and evidence received from CGSA’s staff and the public in both oral and written form; and

WHEREAS, at the several hearings conducted in consideration of the GSA Fee, members of the public encouraged the Board to adopt an appeal process for property owners to contest the GSA Fee; and

WHEREAS, the Board desires, through the passage of this Resolution, to adopt such an appeal process.

NOW, THEREFORE, the Board of Directors for the Carpinteria Groundwater Sustainability Agency hereby resolves as follows:

1. The Board hereby finds the facts set forth in the Recitals to this Resolution are true and correct and establish the factual basis for the CGSA’s adoption of this Resolution, and incorporates those Recitals by reference.
2. The appeal process for disputes raised by property owners subject to the GSA Fee is as follows:

2.1 Should a property owner wish to contest the number of acres subject to the GSA Fee, the owner shall first be required to pay the GSA Fee as charged. Within thirty (30) days following payment of the GSA Fee, the property owner may file an appeal with the CGSA, on a form approved by the Executive Director, setting forth the basis upon which the appeal is made. The appeal will be considered timely filed if, within the time allowed, 1) the form is postmarked, United States first class mail, 2) delivered to the Executive Director by electronic mail, or 3) personally delivered to the Executive Director. Potential grounds for contest include acreage impacted by rights of way easements and conservation easements.

2.2 Within thirty (30) days of filing the appeal, the Executive Director shall meet with the property owner to discuss the basis of the appeal. The Executive Director shall receive evidence of the merits of the appeal. The Executive Director is authorized to grant the appeal, in whole or in part, or deny the appeal. The determination shall be made no later than fifteen (15) days following the meeting, and shall be in writing and delivered to the property owner in the same manner as the filing of the appeal form.

2.3 If the property owner who filed the appeal is dissatisfied with the determination of the Executive Director, the property owner may file an appeal to the Board within fifteen (15) days of delivery of the determination, following the procedures for filing of an appeal as set forth in Section 2.1, above.

2.4 The appeal will be placed on the agenda for the next available Board meeting occurring no less than fifteen (15) days of the filing of the appeal. The Board shall receive evidence and hear from the appellant and staff regarding the merits of the appeal. The Board is authorized to grant the appeal, in whole or in part, or deny the appeal. The determination of the Board shall be memorialized in the minutes of the Board meeting and shall be final, with no further appeal to the Board or the CGSA, unless and until a different CGSA Fee is adopted.

[CONTINUED ON NEXT PAGE]

PASSED AND ADOPTED by the Board of Directors of the GSA on the ____ day
of _____, 2022, by the following roll call vote:

AYES:
NAYES:
ABSENT:
ABSTAIN:

APPROVED:

Case Van Wingerden, Board President

ATTEST:

Robert Mc Donald, Secretary

September 9, 2022

Robert McDonald
Carpinteria Groundwater Sustainability Agency
1301 Santa Ynez Ave
Carpinteria, CA 93013

Re: Advisory Committee Support

Dear Mr. McDonald,

Katz & Associates (K&A) is pleased to present the below scope and fee to support the standup and coordination of the Carpinteria Groundwater Sustainability Agency's (CGSA) Advisory Committee. This scope of work is intended to provide support through December 2023.

The CGSA is currently prepared to conduct stakeholder engagement through workshops and outreach efforts as part of the Groundwater Sustainability Plan (GSP) development. In addition, and to gather even more focused input at key GSP development milestones, the CGSA is considering the creation and activation of an Advisory Committee in 2022. The below scope and fee include recommended steps to support the creation and launch of the Advisory Committee, as to support and facilitate up to six Advisory Committee meetings during the GSP planning phase.

We at K&A appreciate the opportunities we've had to work with the Carpinteria GSA and look forward to supporting this next important effort to create an informed plan to ensure a sustainable water supply for the basin.

We look forward to working with you soon.

Best regards,



Karen Snyder

Scope

Assumes contract duration November 2022 - December 2023.

Task One: Advisory Committee Creation and Launch

K&A will support the development and implementation of the Advisory Council, a broad-based group of stakeholders and staff that will be consulted and asked for input in association with GSP development. The CGSA will lead the identification and recruitment of Advisory Council members, with K&A providing recommendations for the recruitment process. In association with CGSA representatives, K&A will support development of bylaws (including an overview document for members and Principles of Participation), will coordinate with project team members to solidify roles and responsibilities associated with meeting preparation and follow up; and will review background materials to be made available to members in advance of an initial meeting.

Deliverable: Draft input materials for qualifications list, application form, bylaws and principles of participation.

Task Two: Advisory Committee Meetings

K&A will provide a facilitator for the monthly Advisory Council meetings from November 2022 through May 2023 (assuming a total of six Advisory Committee meetings). K&A will support behind-the-scenes strategy and preparation with the project team and subject matter experts in advance of each meeting (assuming up to two planning meetings per Advisory Committee meeting). Throughout the GSP process, K&A will provide strategic oversight for the Advisory Committee staff administrators to ensure strategy is maintained and public involvement process is upheld. CGSA staff will provide in-person meeting arrangements and logistics and administrative support for the Advisory Committee meetings. In coordination with the technical project team, K&A will support development of Advisory Committee meeting agendas and materials with meeting and materials printing to be completed by CGSA staff. Technical team members will develop the meeting summary for each Advisory Committee meeting, and K&A will serve in review capacity for clarity and understanding.

Deliverables: Chartering documents, including overview for members, member roster, meeting schedule, Principles of Participation, meeting agendas, meeting summary review support, PowerPoint presentation review and team preparation, meeting design and facilitation services, and coordination of debrief meetings following all Advisory Committee meetings.

Task Three: As-Needed Consultation and Support Services

To accommodate changing needs and provide necessary support, K&A will be available for as-needed consultation and support services. This task includes a general level of effort to support evolving, as-needed communications in response to Advisory Committee member inquiries and general discussion. In addition to participation in as-needed meetings and correspondence, this task includes deliverables that will be discussed and authorized by CVWD which may include, but are not limited to, website content development in association with the Advisory Committee activities, copywriting, press release/article drafting or reviewing, and materials development. This scope assumes a level of effort for general support and project management (including monthly reporting for up to 13 months and

activity tracking reports and coordination with internal team to share information and facilitate deliverable completion).

Deliverables: Monthly activity reports, team calls and correspondence, and to-be-determined deliverables.

Fee Schedule

Task No.	Task Description	Amount
Task One	Advisory Committee Creation and Launch	\$ 5,280
Task Two	Advisory Committee Meetings <i>ODCs assume general expenses including mileage.</i>	\$ 31,075
Task Three	As-Needed Consultation and Support Services <i>\$500 of</i>	\$ 9,600
Total		\$45,955

**K&A invoices monthly on a time and materials basis and only invoices for work authorized and completed.*

K&A Rates

By Classification

Name	Title	Hourly Rate
Karen Snyder	Principle in Charge	\$240
Emily Fan Michaelson	Project Manager	\$175
Susan Harden	Facilitator	\$250
To Be Named	Project Support	\$120

Carpinteria GSA - GSP Advisory Committee Support	Principal		K&A Project Manager		Adv. Committee Facilitator		Project Support		Total Labor		Expenses	TOTAL COST
	K. Snyder		E. Fan Michaelson		Susan Harden							
	\$240.00		\$175.00		\$250.00		\$120.00					
	Hrs.	Cost	Hrs.	Cost	Hrs.	Cost	Hrs.	Cost	Hrs.	Costs		
Task One: Advisory Committee Creation and Launch												
K&A will support the development and implementation of the Advisory Committee, a broad-based group of stakeholders and staff that will be consulted and asked for input in association with GSP development. The CGSA will lead the identification and recruitment of Advisory Committee members, with K&A providing recommendations for the recruitment process. In association with CGSA representatives, K&A will support development of bylaws (including an overview document for members and Principles of Participation), will coordinate with project team members to solidify roles and responsibilities associated with meeting preparation and follow up; and will review background materials to be made available to members in advance of an initial meeting	2	\$ 480	16	\$ 2,800	8	\$ 2,000	0	\$0	26	\$ 5,280	\$0	\$ 5,280
Subtotal	2	\$ 480	16	\$ 2,800	8	\$ 2,000	0	\$0	26	\$ 5,280	\$ -	\$ 5,280
Task Two: Advisory Committee Meetings												
K&A will provide a facilitator for the monthly Advisory Committee meetings from November 2022 through May 2023 (assuming a total of six Advisory Committee meetings). K&A will support behind-the scenes strategy and preparation with the project team and subject matter experts in advance of each meeting (assuming up to two planning meetings per Advisory Committee meeting). Throughout the GSP process, K&A will provide strategic oversight for the Advisory Committee staff administrators to ensure strategy is maintained and public involvement process is upheld. CGSA staff will provide in-person meeting arrangements and logistics and administrative support for the Advisory Committee meetings. In coordination with the technical project team, K&A will support development of Advisory Committee meeting agendas and materials with meeting and materials printing to be completed by CGSA staff. Technical team members will develop the meeting summary for each Advisory Committee meeting, and K&A will serve in review capacity for clarity and understanding. ODCs reflect costs for travel/mileage.	6	\$1,440	24	\$ 4,200	84	\$21,000	30	\$3,600	144	\$ 30,240	\$835	\$ 31,075
Subtotal	6	\$1,440	24	\$ 4,200	84	\$ 21,000	30	\$ 3,600	144	\$ 30,240	\$835	\$ 31,075
Task Three: As-Needed Consultation and Support Services												
To accommodate changing needs and provide necessary support, K&A will be available for as-needed consultation and support services. This task includes a general level of effort to support evolving, as-needed communications in response to Advisory Committee member inquiries and general discussion. In addition to participation in as-needed meetings and correspondence, this task includes deliverables that will be discussed and authorized by CVWD which may include, but are not limited to, website content development in association with the Advisory Committee, copywriting, press release/article drafting or reviewing, and materials development. This scope assumes a level of effort for general support and project management (including monthly reporting for up to 13 months and activity tracking reports and coordination with internal team to share information and facilitate deliverable completion).	8	\$1,920	16	\$ 2,800	8	\$2,000	24	\$2,880	56	\$ 9,600	\$0	\$ 9,600
Subtotal	8	\$1,920	16	\$ 2,800	8	\$ 2,000	24	\$ 2,880	56	\$ 9,600	\$0	\$ 9,600
GRAND TOTAL	16	\$ 3,840	56	\$ 9,800	100	\$ 25,000	54	\$ 6,480	226	\$ 45,120	\$ 835	\$ 45,955

GSP Workshops for Carpinteria Groundwater Basin

Workshop #	Topic discussed	When	Where
1	SGMA Intro, Hydrogeologic Conceptual Model, Current Groundwater Conditions, Historic Water Budget, GDEs	6PM - 9 PM Oct 19, 2022	Carpinteria Lions Club
2	Monitoring Network, Representative Monitoring Sites (RMS), Model Calibration, Intro to Sustainable Management Criteria	November 2022	TBD
3	Sustainable Management Criteria part 1	December 2022	TBD
4	Sustainable Management Criteria part 2, Projected Future Water Budget	January 2023	TBD
5	Projects and Management Actions	April 2023	TBD