



AGENDA
REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
CARPINTERIA GROUNDWATER SUSTAINABILITY AGENCY

CARPINTERIA CITY HALL
5775 CARPINTERIA AVENUE
CARPINTERIA, CA 93013

Wednesday, June 8, 2022 at 5:40 p.m. Pacific Time

- 1. CALL TO ORDER**
- 2. PUBLIC FORUM** (Any person may address the Board of Directors on any matter within its jurisdiction which is not on the agenda).
- 3. APPROVAL ITEMS**
 - A. **Consider approval of minutes for the Meeting of the Board held on May 11, 2022 (for action, Executive Director McDonald).**
- 4. UNFINISHED BUSINESS – none**
- 5. NEW BUSINESS**
 - A. **Consider FY 2023 Draft Budget for CGSA. (For information, Executive Director Bob McDonald).**
 - B. **Consider Proposed Draft Fee and corresponding Resolution to adopt a fee for CGSA Operational and Administrative expenses. (For information, Executive Director Bob McDonald). Presentation by Kevin Kostiuk, Raftelis**
 - C. Public Hearing on Proposed CGSA Fee**
 - 1. Opening of Public Hearing (President Van Wingerden)**
 - 2. Receipt of Public Comment (President Van Wingerden)**
 - 3. Closing of Public Hearing (President Van Wingerden)**
 - 4. Director Comments**
- 6. ADJOURNMENT.**

Robert McDonald, Secretary

The above matters are the only items scheduled to be considered at this meeting.

**Indicates attachment of document to agenda packet.

Note: The above Agenda was posted at Carpinteria Valley Water District Administrative Office in view of the public no later than 5:00 p.m., June 5, 2022. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied benefits of, the District's programs, services, or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at (805) 684-2816. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements. Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Carpinteria Valley Water district offices located at 1301 Santa Ynez Avenue, Carpinteria during normal business hours, from 8 am to 5 pm.

**Indicates attachment of document to agenda packet.

	MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF CARPINTERIA GROUNDWATER SUSTAINABILITY AGENCY
	May 11, 2022
	Chairman Van Wingerden called the regular meeting of the Carpinteria Groundwater Sustainability Agency Board of Directors held in the Carpinteria City Hall Chamber to order at 5:33 p.m., Wednesday, May 11, 2022.
	Directors Present; Holcombe, Van Wingerden, Roberts, Johnson and Stendell
	Director Absent: none
	Others Present: Bob McDonald
	Cari Ann Potts Tracey Solomon Norma Rosales Lisa Silva
PUBLIC FORUM	No one from the public addressed the Board
MINUTES	Following discussion, Director Roberts moved, and Director Stendell seconded the motion to approve the minutes of the Board meeting held on February 23, 2022. The motion carried by a 5-0 vote. The minutes were approved by roll call as follows; Ayes: Johnson, Holcombe, Stendell, Roberts and Van Wingerden Nayes: None Abstain: None Absent: None
INDEPENDENT AUDITOR'S REPORT AND FINANCIAL STATEMENTS FOR FY 20-21	Treasurer Rosales presented to consider the Independent Auditor's Report and Financial Statements for FY 20-21. Reports prepared by Bartlett Pringle & Wolf and presented by Tracey Solomon, CPA of Bartlett Pringle & Wolf. The Agency's financial statements include four components: • Statement of Net Position • Statement of Revenues, Expenses and Changes in net Position • Statement of Cash Flows

	Notes to the Financial Statements Following discussion, Director Roberts moved, and Director Holcombe seconded the motion to receive and file the Independent Auditor's Report and Financial Statements for FY 20-21. The motion carried by a 5-0 vote. The motion was approved by roll call as follows; Ayes: Johnson, Holcombe, Stendell, Roberts and Van Wingerden Nays: None Abstain: None Absent: None
ENGAGEMENT LETTER FOR INTERIM GENERAL COUNSEL	Executive Director McDonald presented to consider Engagement Letter for interim General Counsel from Myers, Widders, Gibson Jones & Feingold, LLP. Following discussion, Director Johnson moved, and Director Holcombe seconded the motion to approve the Engagement Letter for Interim General Counsel. The motion carried by a 5-0 vote. The motion was approved by roll call as follows; Ayes: Johnson, Holcombe, Stendell, Roberts and Van Wingerden Nays: None Abstain: None Absent: None
ADJOURNMENT	Chairman Van Wingerden adjourned the meeting at 5:53 p.m.
	Robert McDonald, Secretary

CARPINTERIA GROUNDWATER SUSTAINABILITY AGENCY CGSA

Draft***BUDGET***Draft
FISCAL YEAR 2022/23

Adopted by the Board of Directors of the
Carpinteria Groundwater Sustainability Agency
at a Regular Board Meeting held on
June 22, 2022

Robert Mc Donald, Executive Director /
Board Secretary

CARPINTERIA GROUNDWATER SUSTAINABILITY AGENCY
FISCAL YEAR 2022-2023
Draft OPERATING BUDGET

	2021-2022 Total Budget	2021-2022 Total Activity	2022-2023 Total Budget	2022-2023 % of Budget
REVENUES				
Grant Funding	\$ -	\$ -	\$ -	0.0%
Member Fees	\$ -	\$ -	\$ 399,461.00	100.0%
CVWD Funding (Loan)*	\$ 164,340.00	\$ 164,340.00	\$ -	0.0%
TOTAL OPERATING REVENUE	\$ 164,340.00	\$ 164,340.00	\$ 399,461.00	
EXPENSES				
Personnel	\$ 40,000.00	\$ 74,000.00	\$ 103,934.85	44.4%
Temporary Labor	\$ -	\$ -	\$ -	0.0%
Water quality Testing	\$ 10,000.00	\$ 5,556.00	\$ 8,000.00	3.4%
Annual Reporting	\$ 6,500.00	\$ -	\$ -	0.0%
Directors Fees	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	1.3%
Equipment	\$ 2,500.00	\$ 506.00	\$ 2,500.00	1.1%
Groundwater Professional Services	\$ 50,000.00	\$ 7,945.00	\$ 30,000.00	12.8%
Legal Professional Services	\$ 20,000.00	\$ -	\$ 20,000.00	8.5%
Administrative Professional Services	\$ 65,000.00	\$ 32,730.00	\$ 65,000.00	27.8%
Administrative Expense	\$ 1,700.00	\$ 1,057.00	\$ 1,700.00	0.7%
TOTAL EXPENSES	\$ 198,700.00	\$ 124,794.00	\$ 234,134.85	
NET REVENUE	(34,360)	39,546	165,326	
*Recovery of ~\$400,000 CVWD loan over three years				
LESS DEBT SERVICE & REIMBURSEMENTS			\$ 133,333.00	
LESS CAPITAL EXPENDITURES			-	
Increase/Decrease in Cash			31,993	

Notes : SGM Grant Funds awarded to CVWD to prepare GSP not a part of this budget.

Personnel			\$ 103,934.85
	Engineering Services	\$ 77,951.14	
	Administrative Services	\$ 25,983.71	
Temporary Labor		\$ -	\$ -
Water quality Testing			\$ 8,000.00
	Private Wells Analytics	\$ 5,000.00	
	Sentinel Wells Analytics	\$ 3,000.00	
Annual Reporting	Annual Report and summary of Monitoring		\$ -
Directors Fees			\$ 3,000.00
	six meetings	\$ 3,000.00	
Equipment			\$ 2,500.00
	Measuring Equipment	\$ 2,500.00	
Groundwater Professional Services			\$ 30,000.00
	Sentinel Well/Seawater monitoring	\$ 15,000.00	
	Monitoring and Testing Assistance	\$ 7,000.00	
	Professional Technical Support	\$ 8,000.00	
Legal Professional Services			\$ 20,000.00
	General Counsel support services	\$ 5,000.00	
	Rates Counsel Support	\$ 15,000.00	
Administrative Professional Services			\$ 65,000.00
	Audit Services	\$ 5,000.00	
	Rates Setting Services	\$ 40,000.00	
	Outreach services	\$ 20,000.00	
Administrative Expense			\$ 1,700.00
	Graphics and Web services support	\$ 1,700.00	

CVWD LABOR ALLOCATION
FY23

General Manager	7.50%	14,550
Asst. General Manager	5.00%	9,086
Accountant	5.00%	5,754
Board Secretary/Adm Asst	5.00%	3,590
District Engineer	5.00%	6,788
Field Engineering Tech	10.00%	7,353
Engineering Analyst	10.00%	9,060
		<u>56,181</u>
labor overhead	85%	<u>47,754</u>
Total labor		<u>103,935</u>

Draft Resolution No 1X

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CARPINTERIA GROUNDWATER SUSTAINABILITY AGENCY CGSA) ADOPTING FEE FOR THE OPERATION AND ADMINISTRATIVE COSTS OF THE CGSA

WHEREAS, the Sustainable Groundwater Management Act of 2014, Water Code sections 10720-10737.8 ("SGMA") was signed into law on September 16, 2014; and

WHEREAS, SGMA requires that each Medium or High Priority groundwater basins be managed by a Groundwater Sustainability Agency ("GSA"), or multiple GSAs, and that such management be pursuant to an approved Groundwater Sustainability Plan ("GSP"), or multiple GSPs; and

WHEREAS, the Carpinteria Groundwater Sustainability Agency ("CGSA") was formed through a Joint Powers Authority Agreement between the Carpinteria Valley Water District, County of Santa Barbara Water Agency, City of Carpinteria & the County of Ventura in 2020 in response to the High priority given to Carpinteria Groundwater Basin in 2019; and

WHEREAS, the CGSA is the exclusive GSA for the Carpinteria Groundwater Basin approved by California Department of Water Resources in 2020; and

WHEREAS, the CGSA has been operating on loans since 2020 and it is the desire of the GSA Board, that the agency begin to collect fees to support the operation of the CGSA; and

WHEREAS, at a duly noticed public meetings on June 8th & June 22nd, 2022, pursuant to Water Code section 10730 ("Section 10730"), which authorizes GSAs to impose fees on groundwater regulated activity to fund the costs of a groundwater sustainability program, the Board held a public hearing regarding the proposed fee; and the purpose of charging a fee for the CGSAs' groundwater sustainability program (hereinafter "GSA fee"), including but not limited to the collection and reporting of groundwater data, administrative support such as legal, auditing and hydrogeologic support ; and

WHEREAS, the GSA fee was based on a report ("Report") for the CGSA entitled "2022 GSA Fee Study," prepared by Raftelis Consulting ("Raftelis"), which provided the methodology for charging the GSA fee, and included a list of parcels that would be subject to the GSA fee; and

WHEREAS, the Board of Directors ("Board") of the CGSA considered its estimated necessary costs for the operations of the GSA at a noticed public hearing on June 22nd, 2022; and

WHEREAS, the Board thoroughly considered the testimony and evidence received from its staff and the public in both oral and written form; and

WHEREAS, after due deliberation and consideration of all of the record before it, the Board found it necessary and in the best interest of the District and its customers to collect the proposed CGSA operation and administrative fee from property owners overlying the Carpinteria Basin ; and

WHEREAS, the Board found and determined that the rates and charges for water service as set forth by this Resolution do not exceed the estimated necessary cost of providing service for which the rates and charges are being made.

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED by the Board of Directors of the Carpinteria Groundwater Sustainability Agency as follows:

The Board authorizes and directs the CGSA Executive Director to annually request the County Treasurer-Tax Collector for County of Ventura to collect the Fee in the same manner as ad valorem property taxes pursuant to Water Code section 10730(d) with the required information no later than July X of each year; and

The Board authorizes and directs the CGSA Executive Director to annually request the County Treasurer-Tax Collector for County of Santa Barbara to collect the Fee in the same manner as ad valorem property taxes pursuant to Water Code section 10730(d) with the required information no later than July X of each year; and

That the fee be assessed per the 2022 GSA Fee Study at a rate of \$XX per acre of land from all portions of property overlying the Carpinteria Groundwater Basin; and

That the CGSA Executive Director keep a record of the fee for each parcel and how it was calculated; and

That the CGSA Executive Director to provide an administrative review process for a determination of the validity of the fee all applicable parcels within 60 days of the adoption of this resolution.

PASSED AND ADOPTED by the Governing Board of the Carpinteria GSA on the 22th day of June, 2022, by the following roll call vote:

AYES: NAYES:

ABSENT:

ABSTAIN:

APPROVED:

Case Van Wingerden, Board President

ATTEST:

Robert Mc Donald, Secretary