



AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS OF CARPINTERIA GROUNDWATER SUSTAINABILITY AGENCY

**CARPINTERIA CITY HALL
5775 CARPINTERIA AVENUE
CARPINTERIA, CA 93013**

Wednesday, April 23, 2025 at 5:35 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/82001327048?pwd=7vIBJVHe6QHIIhbur0VS6fLw693fbp.1>

Meeting ID: 820 0132 7048

Passcode: 520920

or

Dial by Phone: 1-669-444-9171

- 1. CALL TO ORDER**
- 2. PUBLIC FORUM (Any person may address the Board of Directors on any matter within its jurisdiction which is not on the agenda).**
- 3. CONSENT AGENDA**
 - A. **Minutes for the Regular Meeting of the Board held on March 26, 2025**
 - B. **Disbursement Report for March 11, 2025 – April 10, 2025**
 - C. **Director's Quarterly Compensation Report – 3rd Quarter**
- 4. UNFINISHED BUSINESS – none**
- 5. NEW BUSINESS –**
 - A. **Consider Engagement of CLA for Fiscal Year 25-27 audit periods in an amount not to exceed \$54,600 (for action, Executive Director McDonald)**
- 6. EXECUTIVE DIRECTOR REPORTS (for information) –**
 - A. **Financials**
- 7. ADJOURNMENT**

The above matters are the only items scheduled to be considered at this meeting.

****Indicates attachment of document to agenda packet.**

Note: The above Agenda was posted at Carpinteria Valley Water District Administrative Office in view of the public no later than 5:00 p.m., April 20, 2025. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied benefits of, the District's programs, services, or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at (805) 684-2816. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements. Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Carpinteria Valley Water district offices located at 1301 Santa Ynez Avenue, Carpinteria during normal business hours, from 8 am to 5 pm.

**Indicates attachment of document to agenda packet.

	MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS	
	CARPINTERIA GROUNDWATER SUSTAINABILITY AGENCY	
	March 26, 2025	
	Chairman Van Wingerden called the Regular meeting of the Carpinteria Groundwater Sustainability Agency Board of Directors held in the Carpinteria Valley Water District board room to order at 5:31 p.m., Wednesday March 26, 2025	
	Directors Present; O'Connor, Balch, Holcombe and Van Wingerden Directors Absent; Roberts	
	Others Present: Bob McDonald	
	Junajoy Frianeza Norma Rosales Lisa Silva Maso Motlow Chris Malejan	Scott Van Der Kar Will Carleton Laura Lord Shirley Johnson Kadie McShirley
PUBLIC FORUM	Scott Van Der Kar addressed the Board sharing Santa Ynez Groundwater budget information. Mr. Van Der Kar also mentioned the Appeal process and metering as well as variance in charges.	
CONSENT AGENDA A. Minutes B. Disbursement Report	Director Holcombe moved, and Director O'Connor seconded the motion to approve the consent agenda. The motion carried by a 4-1 vote with Director Roberts absent. The motion was approved by roll call as follows; Ayes: O'Connor, Holcombe, Balch and Van Wingerden Nays : none Absent: Roberts	
GENERAL COUNSEL APPOINTMENT	Executive Director McDonald presented to consider Appointment of General Counsel, Junajoy Frianeza of Myers, Widders, Gibson, Jones & Feingold, LLP; and alternate: Steven Lee. Director Holcombe moved, and Director O'Connor seconded the motion to Appoint Junajoy Frianeza as General Counsel with Steven Lee as alternate for one year. The motion carried by a 3-1-1 vote with Director Balch opposing and Director Roberts absent. The motion was approved by roll call as follows; Ayes: O'Connor, Holcombe, and Van Wingerden Nays : Balch Absent: Roberts	

GROUNDWATER SUSTAINABILITY PLAN	Executive Director McDonald presented to consider approval by DWR of Groundwater Sustainability Plan. For Information.
ADJOURNMENT	Chairman Van Wingerden adjourned the meeting at 5:59 p.m.
	Lisa Silva, Board Secretary



Monthly Disbursement Report
Carpinteria Groundwater Sustainability Agency

Payment Date: 03/11/25 - 04/10/25

Disbursement Report				
Carpinteria Groundwater Sustainability Agency Account				
Vendor	Description	Payment Number	Payment Date	Payment
COASTAL VIEW NEWS				370.00
	PUBLIC NOTICE - GSA LISTENING SESSIONS - 032725	2173	4/9/2025	370.00
COLANTUONO, HIGHSMITH				119.50
	RATEMAKING - FEBRUARY	2170	3/25/2025	119.50
FRUIT GROWERS LABORATORY, INC				605.00
	SENTRY WELL - GENERAL MINERAL	2174	4/9/2025	605.00
GROUNDWATER SOLUTIONS, INC.				25,630.00
	GSI - GSA WATER YR 2024 ANNUAL REPORT	2172	3/25/2025	18,475.00
	GSI - GSA WATER YR 2024 ANNUAL REPORT	2172	3/25/2025	7,155.00
MYERS, WIDDERS, GIBSON JONES & FEINGOLD, LLP				770.70
	GENERAL COUNSEL - FEBRUARY	2171	3/25/2025	770.70
PUEBLO WATER RESOURCES, INC				1,410.00
	GSA PUEBLO ON CALL 0125-1225	2169	3/12/2025	1,410.00
U.S. POSTAL SERVICE				210.00
	ANNUAL MAILBOX FEE	2175	4/9/2025	210.00
US BANK				364.29
	03 2025 BANK ANALYSIS FEE	DFT0001974	3/12/2025	364.29
			Total: \$	29,479.49

CGSA Director Compensation Report January - March 2025 3rd Quarter			
Director Name	Amount	Description	Payment Number
Casey Balch	\$ 770.00	3/1/24 - 10/31/24 MEETINGS	10010
	\$ (770.00)	payment reversed & reissued	
	\$ 770.00	3/1/24 - 10/31/24 MEETINGS	10015
	\$ 770.00		
Balch Total			
Polly Holcombe	\$ 880.00	3/1/24 - 10/31/24 MEETINGS	10011
	\$ (880.00)	payment reversed & reissued	
	\$ 880.00	3/1/24 - 10/31/24 MEETINGS	10016
	\$ 880.00		
Holcombe Total			
Matthew Roberts	\$ 770.00	3/1/24 - 10/31/24 MEETINGS	10013
	\$ (770.00)	payment reversed & reissued	
	\$ 770.00	3/1/24 - 10/31/24 MEETINGS	10018
	\$ 770.00		
Roberts Total			
Case Van Wingerden	\$ 880.00	3/1/24 - 10/31/24 MEETINGS	10014
	\$ (880.00)	payment reversed & reissued	
	\$ 880.00	3/1/24 - 10/31/24 MEETINGS	10019
	\$ 880.00		
Van Wingerden Total			
Shirley Johnson	\$ 880.00	3/1/24 - 10/31/24 MEETINGS	10012
	\$ (880.00)	payment reversed & reissued	
	\$ 880.00	3/1/24 - 10/31/24 MEETINGS	10017
	\$ 880.00		
Johnson Total			
Total Director Compensation \$ 4,180.00			
Board Meetings			
2024	8 Regular Meetings - 3/13/24, 4/10/24, 5/22/24, 6/4/24, 7/24/24, 8/21/24, 9/25/24. 10/23/24		



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Carpinteria, CA 93013
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Robert McDonald, Executive Director

To: Board of Directors
From: Bob McDonald, Executive Director
Date: April 14, 2025
Written by: Norma Rosales, Treasurer

For Consideration: Consider approval of a new audit services agreement based on proposals received in response to the CGSA's Request for Proposals (RFP) for independent auditing services.

Background: The CGSA issued a Request for Proposals (RFP) for audit services following the conclusion of a four-year engagement with the firm Bartlett, Pringle & Wolf. This process was initiated in alignment with best practices to periodically review and potentially rotate audit service providers for improved oversight and objectivity

Analysis: Five proposals were received in response to the RFP. While CliftonLarsonAllen LLP (CLA) submitted a proposal that is higher in cost compared to the other, it aligns with the Board's expressed preference for periodic changes in audit firms to ensure independence and fresh perspectives. Remaining with the current auditor beyond four years could compromise the perceived objectivity of the audit process.

Fiscal Impact:

The proposed fees from CLA for a three-year term are as follows:

- 1) FY 2025: \$17,700
- 2) FY 2026: \$18,200
- 3) FY 2027: \$18,700

Funding Source:

Fees would be funded by the CGSA's Operating Expense budget.

Recommendation:

Staff recommends that the CGSA engage the services of CliftonLarsonAllen LLP for audit services for fiscal years 2025 through 2027.

Sample Motion: I move that the Board authorize the Executive Director engage CliftonLarsonAllen LLP to provide audit services for fiscal years 2025 through 2027, in an amount not to exceed \$54,600

Carpinteria Groundwater Sustainability Agency
Evaluation of Proposals to provide Financial Statement Audit Services - FY 25, FY 26 & FY 27

Rank	Firm	Staff	Firm	Engagement Partner	Audit Experience	Additional Services	Client List Reference	Cost Proposal				Peer Review	Headquarters	Current & Past Clients
			Years in Service	Experience				2025	2026	2027	3-Yr Total			
1	Bartlett Pringle & Wolf	70	75	30	Extensive	Financial Statement Audits	Yes	10,000	10,500	11,000	31,500	Pass	Santa Barbara	COMB Montecito Sanitary District Goleta West Sanitary District Ventura River Water District Carpinteria Valley Water District Santa Ynez Water District Upper Ventura River Groundwater Agency
2	CLA	9,000	60	14	Extensive	Financial Statement Audits	Yes	17,700	18,200	18,700	54,600	Pass	Irvine	Camrosa Water District Laguna Beach County Water District Coachella Valley Water District Casitas Municipal Water District South Coast Water District



Carpinteria Groundwater Sustainability Agency

Statement of Revenues and Expenses

(unaudited)

For Fiscal: 2024-2025 | Period Ending: 2/28/2025

% of Year to Date: 66.67%

Account	Name	Current Total Budget	YTD Activity	Budget Remaining	% Used
OPERATIONS					
Revenues					
20-4315	ASSESSMENT REVENUE	485,000	438,547	46,453	90.4%
20-4319	WELL VERIFICATION FEE	-	1,000	(1,000)	-
Revenue Total:		485,000	439,547	45,453	90.6%
Expenses					
20-550-6806	GSA WTR QUALITY & TESTING	30,000	13,999	16,001	46.7%
20-560-6307	GSA GROUNDWATER PROF SVCS	50,000	11,485	38,515	23.0%
20-550-6308	GSA ANNUAL REPORTING	30,000	-	30,000	0.0%
20-560-6607	GSA SUPPLIES & EQUIPMENT	3,708	-	3,708	0.0%
20-570-6009	FICA-SOCIAL SECURITY	-	61	(61)	0.0%
20-570-6025	GSA PERSONNEL	134,252	88,000	46,252	65.5%
20-570-6117	GSA DIRECTORS FEES	7,200	4,180	3,020	58.1%
20-570-6118	GSA ADMINISTRATIVE EXPENSES	4,000	1,201	2,799	30.0%
20-570-6309	GSA ADMIN PROF SERVICES	60,000	16,400	43,600	27.3%
20-570-6310	GSA LEGAL PROFESSIONAL SERVICES	10,000	4,323	5,677	43.2%
20-599-7313	INTEREST EXPENSE	10,000	-	10,000	0.0%
Expense Total:		339,160	139,649	199,511	41.2%
Operating Surplus (Deficit):		145,840	299,899		
GRANT RELATED ACTIVITY					
Revenues					
21-4317	GSP GRANT FUNDING		-		
Revenue Total:			-		
Expenses					
21-560-6311	GSP GROUNDWATER PROF SVCS		-		
21-570-6121	GSP ADMINISTRATIVE EXPENSES		5,710		
Expense Total:			5,710		
Grant Surplus (Deficit):			(5,710)		
COMBINED SURPLUS (DEFICIT):			294,189		
CASH FLOW					
Cash in Bank, 06/30/2024			\$ 200,708		
Surplus - Operations and Grants			294,189		
Decrease in Grants Receivable			701,420		
Increase in Accounts Receivable			(7,537)		
Increase in Long Term Assets			(6,020)		
Decrease in Accounts Payable			(9,731)		
Accrued Labor Allocation			88,000		
Decrease in Due to CVWD			(703,353)		
Cash in Bank, 02/28/2025			\$ 557,676		



Carpinteria Groundwater Sustainability Agency

Statement of Net Position (unaudited)

As Of: 2/28/2025

	Account	Name	Balance	
Assets				
	20-1029	CGSA CHECKING	557,676	
	21-1236	GRANT REIMB RECEIVABLE	191,081	
	20-1245	ASSESSMENTS RECEIVABLE	5,369	
	20-1420	PREPAYMENTS	7,000	
	21-1821	CONSTRUCTION IN PROGRESS	6,020	
	20-1755	EL CARRO MONITORING WELL	759,314	
		Total Assets:	1,526,461	<u>\$ 1,526,461</u>
Liabilities				
	20-2000	ACCOUNTS PAYABLE - CGSA	10,934	
	20-2032	STATE TAX PAYABLE	-	
	20-2033	FEDERAL TAX PAYABLE	-	
	20-2034	FICA PAYABLE	-	
	20-2205	RETENTIONS PAYABLE	-	
	20-2250	CVWD PROMISSORY NOTE	38,760	
	20-2523	DUE TO CVWD	589,470	
		Total Liability:	639,164	
Fund Balance				
		CGSA FUND BALANCE	593,108	
		Total Fund Balance:	593,108	
		Total Beginning Equity:	593,108	
		Total Revenue	439,547	
		Total Expense	145,359	
		Revenues Over/Under Expenses	294,189	
		Total Equity and Current Surplus (Deficit):	887,297	
		Total Liabilities, Equity and Current Surplus (Deficit):		<u>\$ 1,526,461</u>

02/26/2025