



AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS OF CARPINTERIA GROUNDWATER SUSTAINABILITY AGENCY

**CARPINTERIA CITY HALL
5775 CARPINTERIA AVENUE
CARPINTERIA, CA 93013**

Wednesday, February 26, 2025 at 5:35 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/87925660377?pwd=65o04Of80gdInRGLgUPHQJpD8RcTHh.1>

Meeting ID: 879 2566 0377

Passcode: 747956

or

Dial by Phone: 1-669-444-9171

- 1. CALL TO ORDER**
- 2. PUBLIC FORUM (Any person may address the Board of Directors on any matter within its jurisdiction which is not on the agenda).**
- 3. APPROVAL ITEMS**
 - A. **Minutes for the Meeting of the Board held on January 22, 2025**
 - B. **Disbursement Report for December 11, 2024 – February 10, 2025**
- 4. UNFINISHED BUSINESS – none**
- 5. NEW BUSINESS –**
 - A. **Consider presentation on Stakeholder Engagement for CGSA Metering program (for information, Executive Director Bob McDonald).**
- 6. EXECUTIVE DIRECTOR REPORTS (for information) –**
 - A. **Financials**
- 7. ADJOURNMENT**

The above matters are the only items scheduled to be considered at this meeting.

****Indicates attachment of document to agenda packet.**

Note: The above Agenda was posted at Carpinteria Valley Water District Administrative Office in view of the public no later than 5:00 p.m., February 23, 2025. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied benefits of, the District's programs, services, or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at (805) 684-2816. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements. Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Carpinteria Valley Water district offices located at 1301 Santa Ynez Avenue, Carpinteria during normal business hours, from 8 am to 5 pm.

**Indicates attachment of document to agenda packet.

	MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF CARPINTERIA GROUNDWATER SUSTAINABILITY AGENCY	
	January 22, 2025	
	Chairman Van Wingerden called the Regular meeting of the Carpinteria Groundwater Sustainability Agency Board of Directors held in the Carpinteria Valley Water District board room to order at 5:34 p.m., Wednesday January 22, 2025	
	Directors Present; O'Connor, Balch, Holcombe, Roberts and Van Wingerden	
	Others Present: Bob McDonald	
	Junajoy Frianeza Norma Rosales Lisa Silva Maso Motlow Chris Malejan	Alan Soicher Scott Van Der Kar Shirley Johnson Kadie McShirley Tracey Solomon
PUBLIC FORUM	Alan Soicher addressed the Board regarding the GSP Advisory Committee follow-up and an article that will be published in the CVN and Scott Van Der Kar had a question concerning the presentation print out.	
CONSENT AGENDA – ITEM A	Director Holcombe moved, and Director Balch seconded the motion to approve the minutes of the Board meeting held on December 11, 2024. The motion carried by a 4-1 vote with Director O'Connor abstaining. The motion was approved by roll call as follows; Ayes: Holcombe, Balch, Roberts and Van Wingerden Nays : none Absent: none Abstain: O'Connor	
CONSENT AGENDA – ITEMS B THROUGH D	Director Holcombe moved, and Director Roberts seconded the motion to approve the consent agenda items B through D with amendment to the date range of Disbursement Report. The motion carried by a 5-0 vote. The motion was approved by roll call as follows; Ayes: O'Connor, Holcombe, Balch, Roberts and Van Wingerden Nays : none Absent: none	
APPOINTMENT OF TEMPORARY CHAIR	Chairperson Van Wingerden appointed Executive Director McDonald as temporary Chair to handle the Board selection of Chairperson.	

BOARD REORGANIZATION ITEM A. 1.	Director Roberts moved, and Director Holcombe seconded the following; 1. to appoint Case Van Wingerden as Chairperson The motion carried by a 5-0 vote. The motion was approved by roll call as follows; Ayes: O'Connor, Holcombe, Balch, Roberts and Van Wingerden Nays : none Absent: none
BOARD REORGANIZATION ITEM A. 2.	Director Van Wingerden moved, and Director O'Connor seconded the following; 2. to appoint Casey Balch as Vice-Chairperson The motion carried by a 5-0 vote. The motion was approved by roll call as follows; Ayes: O'Connor, Holcombe, Balch, Roberts and Van Wingerden Nays : none Absent: none
BOARD REORGANIZATION ITEM 3	Director Holcombe moved, and Director Balch seconded the following; 3. Staff Appointments: A) Robert McDonald as Executive Director B) Norma Rosales as Treasurer C) Lisa Silva as Board Secretary & Robert McDonald as alternate Board Secretary The motion carried by a 5-0 vote. The motion was approved by roll call as follows; Ayes: O'Connor, Holcombe, Balch, Roberts and Van Wingerden Nays : none Absent: none
BOARD REORGANIZATION ITEMS 4 - 8	Director Holcombe moved, and Director Roberts seconded the following; 4. Attorneys: A) Cari Ann Potts of Myers, Widders, Gibson Jones & Feingold, LLP as General Counsel, alternate Junajoy Frianeza B) Jeremy Jungreis of Rutan & Tucker LLP as Special Counsel: Groundwater & SGMA

	5. Location, time and day of regular Board meetings: Carpinteria City Hall, 5775 Carpinteria Avenue, Carpinteria, 5:30 p.m., on any given Wednesday or virtually if in a public health emergency as defined in CA AB557 6. Manner by which special Board meetings are called: Section 54956 of the Government Code, amended. 7. Establishing <i>Roberts Rules of Order</i> for all proceedings 8. Re-establishment of Finance Committee: All Directors, with the requirement that all bills, statements, invoices or claims exceeding \$300 are reviewed and approved by one member of the committee on a rotating basis, that each member be provided with a list of the routine monthly bills and purchases. Bills smaller than \$300 to be approved by the General Manager. The motion carried by a 5-0 vote. The motion was approved by roll call as follows; Ayes: O'Connor, Holcombe, Balch, Roberts and Van Wingerden Nayes : none Absent: none
INDEPENDENT AUDITOR'S REPORT AND FINANCIAL STATEMENT FOR FY 23-24	Executive Director McDonald presented to consider Independent Auditor's Report and Financial Statement for FY 23-24. Presented by Tracey Solomon, BPW. Following discussion, Director Holcombe moved, and Director Roberts seconded the motion to receive and file the Auditor's Report. The motion carried by a 5-0 vote. The motion was approved by roll call as follows; Ayes: O'Connor, Holcombe, Roberts, Balch and Van Wingerden Nayes: none Absent: none
RESOLUTION NO. 035	Executive Director McDonald presented to consider Resolution No. 035 Updating Check signers. Following discussion, Director Roberts moved, and Director Balch seconded the motion to adopt Resolution No. 035. The motion carried by a 5-0 vote. The motion was approved by roll call as follows; Ayes: O'Connor, Holcombe, Roberts, Balch and Van Wingerden Nayes: none Absent: none

RESOLUTION NO. 036	Executive Director McDonald presented to consider Resolution No. 036 updating the GSA Conflict of Interest. Following discussion, Director Holcombe moved, and Director Balch seconded the motion to adopt Resolution No. 036. The motion carried by a 5-0 vote. The motion was approved by roll call as follows; Ayes: O'Connor, Holcombe, Roberts, Balch and Van Wingerden Nays: none Absent: none
ADJOURNMENT	Chairman Van Wingerden adjourned the meeting at 6:08 p.m.
	Lisa Silva, Board Secretary



Monthly Disbursement Report
Carpinteria Groundwater Sustainability Agency

Payment Date: 12/11/24 - 02/10/25

CARPINTERIA GSA

Disbursement Report

Carpinteria Groundwater Sustainability Agency Account

Vendor	Description	Payment Number	Payment Date	Payment
BARTLETT, PRINGLE & WOLF, LLP				5,250.00
	AUDIT SERVICES - 063024	2159	1/15/2025	5,250.00
DCSE, INC.				8,000.00
	GROWMAS PORTAL - 060124-123124	2161	1/31/2025	8,000.00
FRUIT GROWERS LABORATORY, INC				8,709.00
	EL CARRO MONITORING WELL - INORGANIC ANALYSIS	2157	12/20/2024	599.00
	INORGANIC ANALYSIS - GSA WELLS SAMPLING	2157	12/20/2024	7,562.00
	INORGANIC ANALYSIS - GSA WELLS SAMPLING	2160	1/15/2025	548.00
MYERS, WIDDERS, GIBSON JONES & FEINGOLD, LLP				955.50
	GENERAL COUNSEL - NOVEMBER	2158	12/20/2024	147.00
	GENERAL COUNSEL - DECEMBER	2162	1/31/2025	808.50
US BANK				624.13
	12 2024 BANK ANALYSIS FEE	DFT0001928	12/13/2024	312.29
	01 2025 BANK ANALYSIS FEE	DFT0001929	1/15/2025	311.84

Total: \$ 23,538.63



To: CGSA Board of Directors

From: Bob McDonald, Executive Director

Date: February 26, 2025

Subject: Private Well Registration and Metering Program

Background

The Carpinteria Groundwater Sustainability Agency (CGSA) intends to adopt a private well registration and metering program to enhance groundwater management efforts. This program will establish requirements for well registration, meter installation, data collection, and compliance enforcement.

To ensure effective policy development and implementation, CGSA will engage stakeholders through multiple listening sessions in March and April 2025. These sessions will provide an opportunity to gather input from private well-owners, agricultural stakeholders, and other interested parties.

Stakeholder Engagement Topics

The CGSA aims to discuss the following key policy elements with stakeholders:

Policy Adoption and Implementation Timeline

- **Registration and Meter Installation Deadline:** Determining the appropriate timeframe for property owners to register wells and install meters following policy adoption.
- **New Well Registration and Metering:** Establishing deadlines for registering newly drilled wells, completing necessary forms, and integrating them into the metering system.

Well Metering Requirements

- **Meter Requirement:** Deciding whether all wells should be metered and defining criteria for active versus inactive wells.
- **Number of Meters:** Clarifying how many meters should be monitored per well.
- **Meter Accuracy:** Establishing accuracy standards for meters and defining testing frequency.

Exemptions

- **Well Metering Exemptions:** Identifying potential exemptions for specific well types.
- **AMI System Equipment Exemptions:** Determining if exemptions should apply to CGSA-owned Advanced Metering Infrastructure (AMI) components.
- **Inactive Wells:** Defining requirements for inactive wells and annual compliance obligations.

Data Collection

- **Data Collection Method:** Selecting the most effective means for CGSA to receive monthly metered data.
- **AMI System Implementation:** Evaluating whether CGSA should implement an AMI system and selecting an appropriate vendor.

Non-Compliance and Enforcement

- **Fines for Non-Compliance:** Establishing penalties for failure to register wells or install meters.
- **Access Denial:** Defining CGSA's response to cases where property access is denied.

Fees and Billing

- **Fee Collection Frequency:** Determining how often extraction fees should be collected and due dates.
- **Billing Period:** Establishing the billing period for annual CGSA fees and payment deadlines.
- **Fee Collection System:** Identifying the system through which extraction fees should be collected.
- **Late Payment Consequences:** Outlining actions to be taken for unpaid fees.

- **Meter Installation After Billing Period:** Addressing fee calculations for meters installed after the billing period begins.

Well Status and Location

- **Unlocatable Wells:** Establishing a protocol for wells that cannot be physically located but have documented existence.

Stakeholder Engagement Plan

To maximize outreach and participation, CGSA will engage stakeholders through the following methods:

- Hosting at least three listening sessions in March and April 2025.
- Sending mailers to agricultural customers to generate awareness about the policy.
- Advertising listening sessions in the **Coastal View News** and on CGSA social media channels.
- Directly contacting agricultural leaders including GSPAC members to encourage participation.

Recommendation

This report is for informational purposes only. No action is required at this time.



Carpinteria Groundwater Sustainability Agency

Statement of Revenues and Expenses

(unaudited)

For Fiscal: 2024-2025 | Period Ending: 12/31/2024

% of Year to Date: 50%

Account	Name	Current Total Budget	YTD Activity	Budget Remaining	% Used
OPERATIONS					
Revenues					
20-4315	ASSESSMENT REVENUE	485,000	438,547	46,453	90.4%
20-4319	WELL VERIFICATION FEE	-	1,000	(1,000)	-
Revenue Total:		485,000	439,547	45,453	90.6%
Expenses					
20-550-6806	GSA WTR QUALITY & TESTING	30,000	13,191	16,809	44.0%
20-560-6307	GSA GROUNDWATER PROF SVCS	50,000	7,323	42,677	14.6%
20-550-6308	GSA ANNUAL REPORTING	30,000	-	30,000	0.0%
20-560-6607	GSA SUPPLIES & EQUIPMENT	3,708	4,008	(300)	108.1%
20-570-6009	FICA-SOCIAL SECURITY	-	61	(61)	0.0%
20-570-6025	GSA PERSONNEL	134,252	66,000	68,252	49.2%
20-570-6117	GSA DIRECTORS FEES	7,200	4,180	3,020	58.1%
20-570-6118	GSA ADMINISTRATIVE EXPENSES	4,000	558	3,442	13.9%
20-570-6309	GSA ADMIN PROF SERVICES	60,000	5,250	54,750	8.8%
20-570-6310	GSA LEGAL PROFESSIONAL SERVICES	10,000	3,096	6,904	31.0%
20-599-7313	INTEREST EXPENSE	10,000	-	10,000	0.0%
Expense Total:		339,160	103,667	235,493	30.6%
Operating Surplus (Deficit):		145,840	335,880	(190,040)	230.3%
GRANT RELATED ACTIVITY					
Revenues					
21-4317	GSP GRANT FUNDING		-		
Revenue Total:			-		
Expenses					
21-560-6311	GSP GROUNDWATER PROF SVCS		-		
21-570-6121	GSP ADMINISTRATIVE EXPENSES		-		
Expense Total:			-		
Grant Surplus (Deficit):			-		
COMBINED SURPLUS (DEFICIT):			335,880		

CASH FLOW

Cash in Bank, 06/30/2024	\$ 200,708
Surplus - Operations and Grants	335,880
Decrease in Grants Receivable	701,420
Increase in Accounts Receivable	(10,126)
Decrease in Accounts Payable	(10,218)
Accrued Labor Allocation	66,000
Decrease in Due to CVWD	(701,240)
Cash in Bank, 12/31/2024	<u>\$ 582,424</u>



Carpinteria Groundwater Sustainability Agency

Statement of Net Position (unaudited)

As Of: 12/31/2024

Account	Name	Balance	
Assets			
20-1029	CGSA CHECKING	582,424	
20-1240	GRANT REIMB RECEIVABLE	191,081	
20-1245	ASSESSMENTS RECEIVABLE	5,959	
20-1420	PREPAYMENTS	9,000	
21-1821	CONSTRUCTION IN PROGRESS	-	
20-1755	EL CARRO MONITORING WELL	759,314	
	Total Assets:	1,547,778	<u>\$ 1,547,778</u>
Liabilities			
20-2000	ACCOUNTS PAYABLE - CGSA	6,607	
20-2032	STATE TAX PAYABLE	-	
20-2033	FEDERAL TAX PAYABLE	-	
20-2034	FICA PAYABLE	-	
20-2205	RETENTIONS PAYABLE	-	
20-2250	CVWD PROMISSORY NOTE	38,760	
20-2523	DUE TO CVWD	573,423	
	Total Liability:	618,789	
Fund Balance			
	CGSA FUND BALANCE	593,108	
	Total Fund Balance:	593,108	
	Total Beginning Equity:	593,108	
	Total Revenue	439,547	
	Total Expense	103,667	
	Revenues Over/Under Expenses	335,880	
	Total Equity and Current Surplus (Deficit):	928,989	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>\$ 1,547,778</u>