

Appendix A: CGSA Fee Table

CGSA fees are designed to cover costs associated with administering the Policy, incentivize compliance, and to recover unanticipated costs from properties that are not in compliance with Policy requirements. These fees are designed to cover unexpected increases in CGSA staff time to reduce the overall CGSA budget shared by all groundwater users in the CGB.

Fee	Cost
Annual Flowmeter Exemption Form – Annual Processing Fee	\$35
Annual Flowmeter Exemption Form – Noncompliance Fee	\$360
Annual Flowmeter Exemption Form – Past-Due Fee	\$120
Failure to Provide Well Access Fee	\$300
Negligent or Intentional Violation of Policy – Basic Civil Penalty	\$1,000/day
Private Well Registration Form – Noncompliance Fee	\$120
Tampering Fee – CGSA-owned and maintained endpoint*	\$300
Tampering Fee – Privately-owned and maintained meter	\$180
Well Flowmeter Accuracy Testing Form – Past-Due Fee	\$500
Well Flowmeter Registration Form – Noncompliance Fee	\$120

*If damage can be shown to be related to plumbing changes surrounding the meter and endpoint. If damage is recurring due to unknown causes, alternate methods of CGSA infrastructure protection will be considered. All cases must be reviewed by the Executive Director before tampering fees are assessed.

Appendix B: Private Well Registration Form

Provided on the following four pages



CARPINTERIA GSA
GROUNDWATER SUSTAINABILITY AGENCY

Private Well Registration Form

PO Box 225 – Carpinteria, CA 93014

Private well owners are required to register their well(s) and provide the information below to the Carpinteria Groundwater Sustainability Agency (CGSA). Per the CGSA's Well Registration and Metering Policy, adopted _____, all private wells within the boundaries of the Carpinteria Groundwater Basin (CGB) shall be registered with the CGSA, even if they are inactive or abandoned at the time of registration. CGSA staff will perform a site visit at a later date to verify and document the well location and status after receiving this completed form. New wells shall be registered by returning this form to the CGSA within 30 calendar days following construction completion. Existing wells shall be registered by returning this form to the CGSA by March 31, 2026.

Owner Information

Owner Name(s) _____

Business Name _____

Mailing Address _____

Mailing City, State, Zip _____

Phone #/ Fax # _____

Email Address _____

On-Site Contact (if different from above)

On-Site Contact Name(s) _____

Business Name _____

Mailing Address _____

Mailing City, State, Zip _____

Phone #/ Fax # _____

Email Address _____

Well Information

State Well No. _____

Owner's Well Name/No. _____

(for example: if there are multiple wells on the property, what do you call this well, such as "west well", "primary well", etc.)

Assessor Parcel No. (APN) _____

Address of Well Parcel _____



Private Well Registration Form

PO Box 225 – Carpinteria, CA 93014

Well Location Sketch (please sketch relative to roads, structures, property lines)

Additional Well Information (If unknown, leave blank) Well Completion Report# _____

County Well Permit # _____ State Legacy Log # _____

Well Depth (ft) _____

Casing Diameter (inches) _____

Pump Motor Capacity (HP) _____

Perforations (if multiple list all, ft) _____

Electric Meter No. _____

Date Drilled _____

Typical Flows Used _____

Well Status (circle one)

Active Inactive (planned future use) Abandoned (no planned future use)

If Above is "Inactive" or "Abandoned", last date/year used:

If "Inactive" is selected you will need to provide your SCE bills for the prior 12 months and a photo of the well.

If "Abandoned" is selected you will need to provide at least 3 clear photographs showing an empty well casing with no pumps or equipment installed within or near the well.



Private Well Registration Form

PO Box 225 – Carpinteria, CA 93014

Area Served

Select one Single Parcel Multiple Parcels* _____ parcels

*If this well serves multiple parcels, select "Multiple Parcels" above, list the number of parcels, print multiple copies of page 4, one for each parcel served, and submit all forms together with pages 1, 2, and 3 of the Registration Form. If you select "Multiple Parcels" you do not need to fill out the remainder of page 3 and will just submit multiple copies of page 4.

Single property/parcel served by the well:

Single address of parcel served by the well:

Select the Well Water Use(s) that apply and provide the requested additional information:

Agricultural

Crop type	Acres

Domestic

Number of dwellings served:

Landscape

Has this well ever been used or permitted as a potable/domestic water well:

Yes

No

Property Owner Printed Name	
Property Owner Signature	Date
Please return the completed form to:	Carpinteria Groundwater Sustainability Agency PO Box 225 – Carpinteria, CA 93014
Or via email to:	sgma@cvwd.net



Private Well Registration Form

PO Box 225 – Carpinteria, CA 93014

Some wells in the Carpinteria Groundwater Basin (CGB) are shared by multiple properties/parcels. If this scenario applies to the well that you use, please have each property owner fill out this page (Page 4) and submit the information for all properties sharing the well along with pages 1, 2, and 3 of the Registration Form.

Multiple Properties Served – Information for Parcel: _____

Parcel Address: _____

Owner Information

Owner Name(s) _____

Business Name _____

Mailing Address _____

Mailing City, State, Zip _____

Phone #/ Fax # _____

Email Address _____

Select the Well Water Use(s) that apply and provide the requested additional information:

Agricultural

Crop type	Acres

Domestic

Number of dwellings served:

Landscape

Has this well ever been used or permitted as a potable/domestic water well:

Yes

No

Property Owner Printed Name	
Property Owner Signature	Date
Please return all copies of pages 4 for all well users along with Page 1, 2, and Page 3 Or via email to:	Carpinteria Groundwater Sustainability Agency PO Box 225 – Carpinteria, CA 93014 sgma@cvwd.net

Appendix C: Change of Well Ownership Form



Change of Well Ownership Form

PO Box 225 – Carpinteria, CA 93014

When a property changes hands, the new owner must register the well with their current contact information with 30 days. The billing period is May 1–April 30 and fees are sent to the Assessor's Office between June and August. It is not the responsibility of the CGSA to split CGSA fees between previous and new owners.

Date of Ownership Change _____

Well Information

State Well No. _____

Owner's Well Name/No. _____

(for example: if there are multiple wells on the property, what do you call this well, such as "west well", "primary well", etc.)

Assessor Parcel No. (APN) _____

Address of Well Parcel _____

Previous Owner Information

Previous Owner Name(s) _____

New Owner Information

Owner Name(s) _____

Business Name _____

Mailing Address _____

Mailing City, State, Zip _____

Phone #/ Fax # _____

Email Address _____

New On-Site Contact (if different from above)

On-Site Contact Name(s) _____

Business Name _____

Mailing Address _____

Mailing City, State, Zip _____

Phone #/ Fax # _____

Email Address _____

Property Owner Printed Name

Property Owner Signature

Date

Appendix D: Well Flowmeter Registration Form (New & Replaced Meters)



Well Flowmeter Registration Form

PO Box 225 – Carpinteria, CA 93014

All existing active private well owners must register their private wells and their well's flowmeters by March 31, 2026. For new wells constructed after the Policy's adoption, this form must be completed within 30 calendar days after well construction completion. When a private well flowmeter is installed and/or replaced, the property owner must complete this form within 30 days.

The flowmeter I am registering is:

- A brand new approved AMI-compatible flowmeter and I am submitting the manufacturer's calibration documentation and my receipt.
- An existing approved AMI-compatible flowmeter and I am also submitting a Well Flowmeter Accuracy Testing Form to demonstrate that this existing flowmeter is within $\pm 5\%$ accuracy.
- A brand new **replacement** flowmeter and I am submitting the manufacturer's calibration documentation and my receipt. *You also must list the old meter information below if this is for a replacement meter.

Well Information

State Well No. _____

Assessor Parcel No. (APN) _____

Address of Well Parcel _____

For your first well flowmeter registration form, you must submit photos 1-4. When filling out this form for a replacement flowmeter, you must submit photos 1-7.

- | | |
|--|--|
| 1. Photograph of the current meter showing the current read (including the units and multiplier) | 5. Photograph of the old meter showing the old meter's last read (including the units and multiplier). |
| 2. Photograph of the current meter showing the serial number. | 6. Photograph of the old meter showing the old meter's serial number. |
| 3. Photograph of the current meter showing the size. | 7. Photograph of the old meter showing the old meter's size. |
| 4. Photograph of the wellhead and current meter showing no outlets or fittings between. | |

Current Meter Information

***Old Meter Information (if a replacement)**

Date Installed: _____ Date Replaced: _____

Meter Manufacturer: _____ Reason for Replacement: _____

Meter Measuring Units: _____ Meter Manufacturer: _____

Meter Serial Number: _____ Meter Measuring Units: _____

Meter Size: _____ Meter Serial Number: _____

Current Meter Read: _____ Meter Size: _____

Last Meter Read: _____

Confirm CGSA Endpoint Number: _____

Property Owner Printed Name	
Property Owner Signature	Date

Appendix E: Estimated Extraction Form



Estimated Extraction Form

PO Box 225 – Carpinteria, CA 93014

The Agency’s Well Registration and Metering Policy (Policy) requires that property owners and/or their contractors maintain a log of all water extracted in the absence of a flow meter (such as during well development, rehabilitation, etc.). Property owners of new wells are required to submit this form to the CGSA within 30 days of well construction completion along with the Private Well Registration Form. Print and summarize multiple copies of this form if water was pumped for longer durations and more rows are required.

State Well Number: _____

Assessor Parcel No. (APN): _____

Parcel Address: _____

Owner: _____

Date	Time	Flow Rate	Flow Rate Units	Run Time (minutes)	Total Water Pumped	Units
Grand Total						

Purpose of Pumping Activity:

Company/Companies involved: _____ **Company Phone** _____

Company Representative Name _____ **Company E-mail** _____

Appendix F: Well Flowmeter Accuracy Testing Form



Well Flowmeter Accuracy Testing Form

PO Box 225 – Carpinteria, CA 93014

The Agency's Well Registration and Metering Policy (Policy) requires that meters remain within an accuracy range of $\pm 5\%$. Brand new flowmeters installed after Policy adoption must be tested for accuracy after 5 years and then every 3 years thereafter. Flowmeters that were not brand new after Policy adoption must demonstrate their accuracy initially and then through meter accuracy testing every 3 years thereafter.

State Well Number: _____
 Assessor Parcel No. (APN): _____
 Parcel Address: _____
 Owner: _____

Customer Meter Information			
Meter Manufacturer	Meter Model #	Meter Serial Number	
Meter Units of Measure <input type="checkbox"/> AF <input type="checkbox"/> CF <input type="checkbox"/> Gal <input type="checkbox"/> Other: _____	Meter Multiplier		
Meter Use <input type="checkbox"/> Agricultural <input type="checkbox"/> Domestic <input type="checkbox"/> Municipal/Industrial	Meter Size (inches)	Discharge Pipe Size (inches)	
Pipe Material	Pipe Inside Diameter Used for Calculation		

Control Meter Information	
Test Instrument(s) Used in the Flowmeter Accuracy Test	Control Meter Units of Measure <input type="checkbox"/> AF <input type="checkbox"/> CF <input type="checkbox"/> Gal <input type="checkbox"/> Other: _____

Calibration Test Results for In-Place Flowmeter Testing							
		End Meter Reading	Start Meter Reading	Volume Pumped	Run Time (mins)	Flow rate (gpm)	Accuracy (%)
1	Customer				Units		
	Control				Units		
2	Customer				Units		
	Control				Units		
3	Customer				Units		
	Control				Units		

Flowmeter Accuracy Testing Contractor: Is the Owner's meter within a range of $\pm 5\%$ compared to the control meter for all three test segments? YES/PASS NO/FAIL

Remarks: _____

Calibration Contractor/Vendor: _____

Technician Name: _____ Date of Test: _____ Time: _____

The Flowmeter Accuracy Testing Contractor must attach or staple proof of their instrument's calibration

Appendix G: Annual Well Flowmeter Exemption Form



Annual Well Flowmeter Exemption Form

PO Box 225 – Carpinteria, CA 93014

The Agency's Well Registration and Metering Policy (Policy) requires private well owners to install a flowmeter prior to extracting groundwater. Flowmeters are not required on inactive, abandoned, and "de minimis wells" as defined in the Policy.

State Well Number: _____

Assessor Parcel No. (APN): _____

Parcel Address: _____

I certify that the identified subject private well is exempt from the flowmeter requirement based on:

- The private well is inactive as defined in the Policy—and I am also submitting my Southern California Edison (SCE) bills as proof of the well's inactive status.**

An inactive well means a well that is not presently being used, but it may be used in the future. It is in an idle status, and it is a well that the owner does not intend on destroying according to California Well Standards that has been used less than 8 hours within a billing period.

- The private well is abandoned as defined in the Policy—and I am also submitting no less than 3 clear photographs of the abandoned well demonstrating that there is no electric meter, pump, or equipment near or within the well casing.**

An abandoned well means a well that is inactive with no intended future use that has not been destroyed according to California Well Standards and that has been used less than 8 hours within a billing period. Abandoned wells shall comply with all state and local requirements including California Well Standards Part III, Section 21.

- The private well meets the SGMA's definition of a "de minimis well".**

A de minimis well is a well that is used for domestic purposes and extracts two-acre feet or less per year.

To ensure continued exemption, I understand that I must submit this Annual Well Flowmeter Exemption Form annually.

I declare under penalty of perjury of the laws of the State of California that the information contained in this form is true and correct.

Print Name: _____

Signature: _____ **Date:** _____

Appendix H: Unknown, Missing, or Lost Abandoned Well Affidavit



Unknown, Missing, Or Lost Abandoned Well Affidavit

PO Box 225 – Carpinteria, CA 93014

Date of Site Visit by CGSA Staff* _____

Printed Name of CGSA Staff* _____

Signature of CGSA Staff* _____

I, _____, the owner of real property(ies) located at,
_____, and containing Assessor's Parcel Number(s);

(APN _____), (APN _____)

(APN _____), (APN _____)

(hereinafter "My Property"), hereby attest to the following facts regarding the well record, listed as State Well Number (SWN): _____, associated with My Property:

1. I do not have knowledge of this well and have never seen or located an abandoned well on My Property.
2. I have never used groundwater from this well anywhere on or under My Property.
3. No well was found at the site visit performed by CGSA Staff dated above.
4. I will notify the CGSA if I locate or obtain additional information or knowledge regarding this well record.
5. If additional information or knowledge regarding this well record is obtained in the future, I acknowledge that I am responsible for complying with the Well Registration and Metering Policy.

Attest:

I certify, and in good faith swear and assert under penalty of perjury under the laws of the State of California, that the information contained herein is true to the best of my knowledge, after making reasonable inquiry.

*CGSA Staff to provide a map showing outline of area searched and attach to this signed statement.

Property Owner Printed Name	
Property Owner Signature	Date